



# TOWN OF UPTON, MASSACHUSETTS

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## PERSONNEL BOARD

### Meeting Posting & Agenda

#### Details:

Board – Committee – Commission: Personnel Board  
Meeting Day, Date, Time: Wednesday, August 28, 2013, 5:00 P.M.  
Location: Training Room, 2<sup>nd</sup> Floor, Fire Station

#### Agenda:

1. Call Meeting to Order / Review the Meeting Agenda
2. Review / Outline criteria for interviews
3. Interview with Don Jacobs of Don Jacobs Consulting
4. Interview with Sandy Stapczynski of Human Resources Services, Inc.
5. UCTV PEG Provider's scheduled hours of work
6. Approve Meeting Minutes of August 8, 2013
7. Approve Vouchers (payroll, longevity)
8. Update from Town Manager/Personnel Coordinator
9. Future Meeting Date(s)
10. Other topics not reasonably anticipated by the Chairman 48 hours in advance
11. Adjournment

**RECEIVED**

*By Kelly A. McElreath at 1:29 pm, Aug 20, 2013*

#### PERSONNEL BOARD

Michael Goodwin, Chairman  
Debra Amorelli  
Robert Carnegie  
Thomas J. Giblin III  
David Scribner

#### TOWN MANAGER

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